

**Minutes of the Franklin County Humane Society Board
January 11, 2018**

Board Members present: Sam Marcus, Leslie Driskell, Laura Morrison, Jaime Rice, John Hibbard, Keeuna King, Ray Smith, Ashley Freire

Board Members absent: Fred Deaton, Matt Freire, Rodney Williams

Officers present: none

Staff present: Kerry Lowary

Committee Chairs present: none

Volunteers/Guests: Bill Klier

Shelter Manager Report (Kerry Lowary):

- Kerry updated the status of 'Jessie James', the dog that had been lost in the Cloverdale area for several weeks. He was now doing well in foster care.
- Kerry summarized her background with the FCHS, beginning as a volunteer 5 years ago, transitioning to part-time vet tech, and then full-time vet tech. She added assistant shelter manager to her duties one year ago after turning down a position at Lexington Humane.
- Kerry offered her view of a transition period for the FCHS toward more open adoption policy, which is in line with current national shelter trends, along with programs like Pets 4 Life. Our level of vet care continues to improve as shelter medicine becomes a more important aspect of operations, and our onsite spay/neuter is very progressive compared to most animal shelters.
- The FCHS mission statement guides Kerry daily with a focus on improving the life of every animal we receive. Kerry is helping staff see in themselves that they are accomplishing this. As an organization we should focus on realizing a new shelter. Our engagement with the community is an important component of that effort.
- Recommendations for the board to consider include increased staffing for cat attendants, office personnel, and the hiring of a part-time vet tech. Staff training should be improved, along with staff enrichment and health and wellness training. Our P&P and staff manuals need to be reviewed and revised. Kerry would like to set goals for 2018 and beyond especially related to Live Release Rate, S/N, staff morale and our relationship with the community.

New Business

- A motion to purchase a surgery table, surgery light and autoclave at an approximate total cost of \$5,000.00 from the new building fund was made by Sam Marcus, seconded by Ray Smith, and approved 7-1. The equipment would initially be used at the old health department building during the annual Spay Days initiative held in February and for TNR clinics. It would be incorporated into the new shelter as part of the original programming equipment list.

A motion to enter Executive Session was made by Joh Hibbard at 6:54 PM. Exited Executive Session at 7:24 PM and adjourned with no action taken.