

**Minutes of the Franklin County Humane Society Board
February 28, 2019**

Board Members present: Sam Marcus, Leslie Driskell, Ray Smith, John Hibbard, Rodney Williams, Keeuna King

Board Members absent: Ashley Freire, Matt Freire, Jaime Rice, Fred Deaton

Officers present: Cheryl Broyles

Officers absent: Becky Wells

Staff present: Kerry Lowary, Jean Unglaub

Committee Chairs present: Gae Broadwater

Volunteers/Guests: Bill Klier, Terry Parker, Sharon Parrish, Betsy Kennedy, Ann Brandt

President's Report (Sam Marcus):

- A motion to approve January minutes was made by Leslie Driskell, seconded by John Hibbard, approved unanimously.
- Barry Alverson and Anna Beth Bobbitt from Traditional Bank toured the shelter on February 20th. Kerry provided the tour and Sam provided sponsorship information. Barry Alverson will be in communication soon regarding support.
- The Frankfort State Journal annual advertising contract renews in May with no changes to the \$4680 annual (\$390/monthly) amount. Sam announced signing the renewal contract to secure FCHS' spot. Funds were previously budgeted and authorized.
- Ohio National Financial Services notified us that Sandra Deaton had named the FCHS as one of seven non-profit beneficiaries of an annuity. The amount is unknown, but we are submitting the required paperwork for the receipt of funds.
- A site diagram of the new shelter has been prepared by KN Berry and Carman (attached as part of the record). This followed options presented and discussed in a conference call with the Consultants, Kerry, Sam, and Parker on February 14th. A detailed cost comparison between the 2 sites will now be developed and is expected soon. The Consultants expressed excitement with the potential new site and associated expected cost savings.

Shelter Manager Report (Kerry Lowary):

- Shelter manager and ASM reports attached as part of record.
- 121 animals were altered during the Toyota Spay/Neuter clinics. 90 animals received vaccinations. Kerry thanked Jean for excellent volunteer participation. Net income of approximately \$200 is expected, although final figures are not yet available.
- Community S/N vouchers have still sold well despite the low-cost clinics. F/Y S/N is up approximately 75% over last year.
- Annual expense for vaccination medication will increase approximately \$1000 based on the same number of vaccinations as last year. We will not be buying in large bulk quantities as not enough savings are realized in doing so.
- Mac Gillim, executor of John Palmore's Estate, and Julie Palmore Williams, John's Granddaughter, presented a \$10,000 donation for the new building fund to Kerry and Sam at the shelter February 27th. A suitable Roscoe T. level naming opportunity will be reserved.
- Only Kerry, Julie and Christina will be attending the HSUS Expo in New Orleans in April instead of the previously announced group.
- No vote was taken by the board to approve FCHS participation prior to the Popovich Pet Comedy performance at the Grand Theatre March 20th. Kerry will notify the contact for Popovich.
- New owners of Ashwood contacted Kerry and are interested in having the shelter involved. Kerry will follow up.
- Apollo Law would like us to be interviewed on their podcast as part of their community events/organizations sponsorship. Kerry will follow up.
- The Bluegrass Community Foundation is offering an open seminar March 29th from 10-11am at the Paul Sawyer Library about the foundation and what it offers Franklin Co.
- Kerry would like to offer T-shirts for volunteers at events and NLOL. She will develop a proposal to present to the board in March.
- Kerry will be on vacation May 4th-11th and Memorial Day weekend.

Volunteer Coordinator Report (Jean Unglaub):

- Report attached as part of record.

Treasurer's Report (Cheryl Broyles):

- A motion to approve the December Treasurer's report was made by John Hibbard, seconded by Ray Smith, approved unanimously. Discussion on Agreed Upon Procedures findings. Cheryl Broyles addressed exceptions in a written report. Clarification on some issues from Audrey Hammond, CT Mitchell is requested prior to finalization of the report and board approval.

Committee Reports

Finance/Fundraising (John Hibbard)

- The committee met February 19th. A Fundraising Events Policy was discussed and following the meeting, redrafted by Gae Broadwater. A motion to approve the revised draft Fundraising Events Policy (attached as part of the record) was made by Rodney Williams, seconded by Ray Smith, approved unanimously.

Membership (Betsy Kennedy)

- Report attached as part of record.
- 522 members. (last month 543). Although lower, member numbers still ahead of usual for this time of year and income well ahead of budget. Betsy also devoted much time in cleaning up the Constant Contact email list, which now approaches 2500.

Public Relations

- No report

Rescues (Jeanine Sloan)

- Included in ASM report

TNR (Gae Broadwater)

- Report attached as part of record.

Thrift Store (Cheryl Broyles for Terri Sorrell)

- January sales \$5471, general donations \$497, new building fund donations \$163. Store was closed 1-1/2 weeks for vacation and due to weather.

Old Business

- Rodney reminded the board that an income/expense proforma for the first 5 years in a new shelter needs to be formulated prior to a revised funding request from city/county for the new shelter.

New Business – None

Adjourned 7:20pm