

**Minutes of the Franklin County Humane Society Board
March 28, 2019**

Board Members present: Sam Marcus, Leslie Driskell, Ray Smith, John Hibbard, Rodney Williams, Keeuna King, Matt Freire, Jaime Rice, Fred Deaton

Board Members absent: county rep vacant

Officers present: Cheryl Broyles

Officers absent: Becky Wells

Staff present: Kerry Lowary, Jean Unglaub, Terri Sorrell

Committee Chairs present: Gae Broadwater

Volunteers/Guests: Bill Klier, Terry Parker, Sharon Parrish

President's Report (Sam Marcus):

- A motion to approve February minutes was made by John Hibbard, seconded by Fred Deaton, approved unanimously.
- Ashley Freire was thanked for her service to the FCHS as county rep
- Appointment of a new county rep was on the 3/28 fiscal court meeting agenda

Shelter Manager Report (Kerry Lowary):

- Shelter manager and ASM reports attached as part of record.
- Staff is 1/3 through customer service training and meeting biweekly on Wednesdays
- 46 cats were adopted in Feb compared to 50 lyr; 36 dogs adopted compared to 11 lyr Length of stay is down
- New adoption fees will go into effect May 1st. Changes are-kittens from \$35 to \$40 and 2 for \$50 to 2 for \$70 Purebred/declawed cats will be \$50 Changes for dogs are- puppies, small breeds and purebreds will be \$90 instead of current \$75 No other changes and rescue, pull fees will also remain the same
- Best price on volunteer t-shirts is \$6.33/each for minimum order of 100. Rodney generously agreed to Whitaker Bank sponsorship of 110 shirts for an in-kind contribution of \$696.30. Kerry will order and coordinate sleeve logo for Whitaker Bank
- \$1479 in vet meds have been sold since Feb 1
- Maintenance- All new guillotine doors are installed, all but 4 gates have been replaced, new chain link dividers are installed. A water line burst in the cat room and had to be turned off with a key at the meter. Cat room, hallway and vet room flooded, but was able to be repaired quickly by Whitehead-Hancock. Floor tiles are buckle and cracked and insurance company has been notified to inspect
- Bridgeport elementary is doing a donation/supply drive in conjunction with a production they have April 12th and 13th
- A motion to approve a firearms safety policy was made by Sam Marcus, seconded by Fred Deaton and approved unanimously.

Volunteer Coordinator Report (Jean Unglaub):

- Report attached as part of record.

Treasurer's Report (Cheryl Broyles):

- A motion to approve the January and February Treasurer's reports was made by Fred Deaton, seconded by Ray Smith, approved unanimously. A motion to approve the AUP clarifications and response to Harrod Associates was made by Ray Smith, seconded by John Hibbard and approved unanimously. A motion to approve revised cash and disbursement policy and procedures as amended was made by John Hibbard, seconded by Fred Deaton and approved unanimously.

Committee Reports

Capital Committee (John Hibbard)

- The Capital Committee met March 26th. The committee recommends that:
- -The FCHS board request leasing the site on the Carpenter Farm from the city for the purpose of the new shelter
- -The FCHS board revise its funding request to \$1,100,000 from the city and \$1,350,000 from the county; cash, or in-kind with a commitment up to a three-year period.
- A motion to approve both recommendations was made by Fred Deaton, seconded by Ray Smith, approved unanimously.

Fundraising (CWD-Sharon Parrish)

- The CWD committee met March 5th and March 25th. Event planning is proceeding well. Volunteers will be needed and invited for invitation mail prep on April 13th at the old health department site on East Main; time TBD

Membership (Betsy Kennedy)

- Report attached as part of record.
- 515 members. (last month 522).

Nominations (Fred Deaton)

- Billie Dollins has submitted an application to the board for a three-year term beginning in July 2019, which has been tentatively approved by the nominating committee. The committee will submit a slate of candidates to the board for election at the April meeting. A candidate could be elected in April to fill the remainder of Laura Morrison's term. Rodney indicated an attorney he knows may be interested in applying for the board and Fred requested any other submission to the nominating committee be made as soon as possible.

Public Relations

- No report

Rescues (Jeanine Sloan)

- Included in ASM report

TNR (Kerry Lowary for Gae)

- Report attached as part of record.
- TNR March Madness began with a \$500 challenge match donation. Two subsequent \$500 challenge match donations were made. Total raised to date is \$2700.

Thrift Store (Terri Sorrell)

- February sales \$8062, general donations \$75, NBF donations \$232. Merchandise donations are increasing.

Old Business- None**New Business – None**

Adjourned 7:40pm