

**Minutes of the Franklin County Humane Society Board**  
**June 22, 2017**

**Board Members present:** Sam Marcus, Ray Smith, Laura Morrison, Jaime Rice, Leslie Driskell, Rodney Williams, Matt Freire, Ashley Freire, vacant

**Board Members absent:** John Hibbard, Fred Deaton

**Officers present:**

**Officers absent:** Cheryl Broyles, Becky Wells

**Staff present:** Nancy Benton, Kerry Lowary, Laura Bryant, Jean Unglaub

**Staff absent:**

**Committee Chairs present:**

**Guests:** Terry Parker, Bill Klier, Nancy Wilson

**President's Report (Sam Marcus):**

- A motion to approve May meeting minutes as amended was made by Ray Smith, seconded by Jaime Rice and approved unanimously.
- A new City Representative is scheduled to be named at the June 26<sup>th</sup> city commission meeting.
- The New Shelter Design committee met with the consultants on June 7<sup>th</sup> (rescheduled from May 24<sup>th</sup>) to discuss programing. Much emphasis is being placed on ASM statistics and their interpretation for proper kenneling at a new shelter. Ginny Wilson has been especially helpful in this process. A question was asked about consideration of future needs at a new shelter relative to a higher profile and visibility. The committee is considering that issue and anticipates higher intake levels, but also higher adoptions and the ability to lower average length of stay. The committee will meet again with the consultants on July 11<sup>th</sup>.
- Annual meeting is Sunday, June 25 from 1-3 PM at the Franklin Co. Extension Office.
- The Frankfort Piano Quartet is hosting a concert June 25, 3pm, at Immanuel Baptist Church on Collins Lane with all proceeds going to the shelter.

**Shelter Managers report (Nancy Benton):**

- ASM report attached as part of record.
- So far, so good on Canine Flu. The vaccination protocol has been added.
- The Backwoods Pet store seizure resulted in approximately 200 animals being confiscated Memorial Day weekend (164 plus fish, which went to Petco) All but a few have been fostered out. Some have had offspring from pregnancies just prior to FCHS custody. No surrender to the FCHS has occurred and Nancy is in contact with Rick Sparks to try and accomplish it. The owner is scheduled to be in court in his jurisdiction June 27<sup>th</sup> related to the murder charge of his father. This has no doubt hindered follow-up on the pet store case.
- Owner in the Stable Lane case has until June 30<sup>th</sup> to decide on a settlement or trial. Nancy is working to ensure owner will not be allowed to own animals for a minimum 2-year period.
- Kittens are coming in to the shelter and on adoption special all month.
- Nancy, Kerry and staff were commended for their handling of the Backwoods Pet store case. Appreciation was also expressed for ACOs, Sheriff's Department, Fish and Wildlife, Petco and community fosters.

**Volunteer Coordinator Report (Jean Unglaub):**

- Detailed report attached as part of record.
- There was much discussion of the results from the Volunteer Program Assessment conducted through and evaluated by the University of North Carolina at Charlotte. The report reflects responses from 18,899 volunteers from 176 different animal shelter organizations that have completed the

- Volunteer Program. The discussion emphasized areas in which the FCHS was below the norm, and steps that could be taken for improvement. Volunteer recognition, satisfaction with communication and FCHS staff, as well as a better understanding of organization goals and information were the focus of discussion. Staff and the Board expressed the desire to improve in these areas and follow-up with another survey to assess progress.
- A question arose about signage with the understanding that a volunteer had agreed to provide new signage for the shelter. This is in progress. It was noted our currently posted hours need to be corrected on the new signs.

#### **Treasurer's Report (Sam Marcus):**

- A motion to approve March financials was made by Ray Smith, seconded by Laura Morrison and approved unanimously.

#### **Committee Reports**

- **Election of Officers**
  - A motion to nominate an officers slate of Sam Marcus, President, John Hibbard, Vice President, Beck Wells, Secretary, and Cheryl Broyles, Treasurer was made by Ray Smith and seconded by Leslie Driskell. A call for any additional nominations for any office was made and there were none.
  - A motion to close nominations was made by Rodney Williams, seconded by Matt Freire and approved unanimously.
  - The nominated slate of officers was approved by unanimous vote.
- **Finance (Sam Marcus)**
  - A motion to accept the finance committees recommended budget for fiscal year 2017-18 (attached) was made by Ray Smith, seconded by Rodney Williams and approved unanimously.
- **Fundraising (other)**
  - Trail Run report attached as part of record
- **Dog portables (Christy Burton)**
- **Cat portables (Jill Williams)**
  - Detailed report attached as part of record.
- **TNR (Gae Broadwater):**
  - Detailed report attached as part of record.
- **Membership (Betsy Kennedy):**
  - Preliminary report shows 465 members subject to change prior to the annual meeting.
- **Rescues (Jeanine Sloan):**
  - See ASM report.
- **Thrift Store (Laura Bryant)**
  - Detailed report attached as part of record.
  - Have had a handful of new volunteers but are still in dire need of more. There is a direct correlation between the number of volunteers working in a week and that week's income. Ideas for new volunteers were discussed including Senior Citizens' Center, Stewart Home School and KY Employees Retirement group.
- **Public Relations**
  - No report

## **Old Business**

## **New Business**

### **Executive Session**

- A motion to move into Executive Session was made by Laura Morrison. Board moved in to executive session at 7:15 PM and adjourned back into regular board session at 7:45 PM.

A motion to accept the committee's evaluation with changes and present to Nancy Benton and accept the evaluation committee's recommendation of a 2% increase in manager's annual salary for fiscal year 2017/18 was made by Laura Morrison, seconded by Leslie Driskell and approved unanimously.

Adjourn 7:50 PM