

**Minutes of the Franklin County Humane Society Board
By Teleconference
June 25, 2020**

Board Members participating: Fred Deaton, Leslie Driskell, Matt Freire, Leo Haggerty, John Hibbard, Sam Marcus, Ray Smith, Rodney Williams

Board Members not participating: Keeuna King, Jaime Rice

Officers participating: Cheryl Broyles, Diana Taylor

Staff participating: Kerry Lowary, Jean Unglaub

Volunteers participating: Bill Klier

The meeting convened by telephone at 5:30 p.m.

President's Report (Sam Marcus)

- On a motion by Fred Deaton, seconded by John Hibbard, the minutes of the May 28, 2020, meeting were approved without objection.
- Harrod Associates has provided pricing on two types of evaluations they have done for FCHS in the past: Agreed Upon Procedures and an Audit. An AUP has been done for two years in a row, so timing for an audit is appropriate. On a motion by Rodney Williams, seconded by Fred Deaton, the board approved having Harrod Associates conduct an audit for fiscal year 2020.
- Billie Dollins has resigned from the board, effective June 10. The board appreciates her service and will keep her informed of activities as she wants to remain involved in some manner.
- An application for board membership has been received from attorney Brian Logan. The nominating committee will review the application and make a recommendation at the next board meeting.
- Favorable changes have been made under the PPP loan program, primarily addressing the loan forgiveness provisions to extend the covered payroll period from 10 weeks to 24 weeks. President Marcus has filled out a preliminary form and believes FCHS could qualify for forgiveness under the original period but will take no action until reviewing information in the tax documents (to be available at the end of the quarter). FCHS received \$47,800 under the program.
- The annual FCHS meeting will be held Sunday, June 28, 2020, using a two-part virtual approach. The meeting will open with a Facebook live event that will feature a presentation by Sam Marcus and Kerry Lowary on the new shelter. The second part of the meeting will provide a recap of the year's events via a Zoom meeting with individual presentations.

Shelter Manager's Report (Kerry Lowary)

- Shelter stats attached as part of record.
- Surgeries have been conducted this month and have been concluded at the 231 East Main Location. FCHS will be moving the surgeries to another location on July 6 and will resume on July 10.
- Current census is 120, up from 65 at the end of May. Most of the animals are kittens, which are being adopted quickly. Thirty kittens are in foster.
- For May, the shelter had a 100 percent live release rate on cats, 94 percent on dogs. The release rate will be close to the same level in June.

- The pace is busy; the shelter received 67 calls during a five-hour period one day. Forms for adoptions and spay/neuter procedures are being done online and everything is going well.
- Donations are up for this time of year.

Volunteers (Jean Unglaub)

- Report included as part of the record.
- Volunteers who had worked at the shelter are still in a holding pattern. Inquiries will be made regarding whether some of these could work at New Leash on Life.
- There will be a food and supply drive July 25 at Kroger.

Treasurer's Report (Cheryl Broyles)

- March report included as part of the record.
- March was an odd month with the shutdown and stock market decline, but things are starting to come back.
- As of March, FCHS has had \$554,000 in year-to-date net income.

Committee Reports

Capital Campaign (John Hibbard)

- As of today, there is \$1,180,784 in the capital campaign account.
- FCHS has received one \$25,000 donation since the campaign kickoff and is in the process of getting another one of that amount.
- Letters will be sent this weekend to all Chamber members in Frankfort. After that, the capital committee will begin scheduling appointments for individual conversations with potential donors. The campaign is in motion, and it's now time to get out and ask for money. Anyone who wants to help with the campaign should contact John Hibbard.
- Another brochure is being developed to provide more detailed information for large donors.
- The FCHS website has been changed to promote the capital campaign at the top of the home page.
- President Marcus noted that board members need to begin making pledges because showing board support will be important as others in the community are approached about donations. Either donations or pledges can be made now, and gifts can be divided between 2020 and 2021. He told the board that he and his sister are donating \$50,000.

TNR (Gae Broadwater)

- Report included as part of the record.
- Kerry Lowary elaborated on the move to a new location for TNR and spay/neuter procedures.
- John Hibbard secured a location from Kim Davenport, which is available for \$350 a month, including utilities. Month-to-month rental is possible, and FCHS can remain at the facility until the new shelter is ready. On a motion by Sam Marcus, seconded by Leslie Driskell, the board approved the cancellation of the lease with the county for the East Main St. building. On a motion by Sam Marcus, seconded by Rodney Williams, the board approved the lease for the new location.

Fundraising (Sam Marcus)

- Trails for Tails is still on as scheduled at this point but probably will be changed to a virtual race. The committee is still meeting, and a final decision will be made soon.
- The Celebrity Waiters' Dinner committee is convening soon to discuss making that a virtual event. This has been an option that other nonprofit groups have used successfully.
- The Facebook account produced \$9,800, which has now been deposited in the correct bank account.

- John Hibbard noted that Buffalo Trace is going to allow FCHS to auction a barrel pick as a fundraiser. This will be for a single barrel of E.H. Taylor bourbon; the auction will take place later this year. The Frankfort Bourbon Society will clear the barrel free of charge to FCHS. The last barrel pick auction generated \$22,000; auctions have averaged \$17,000 to \$24,000 in the past.

Thrift Store

- Terri Sorrel provided a report prior to the meeting; it is included in the record.

Membership (Betsy Kennedy)

- Report included as part of record.

New Business (Sam Marcus)

- The FCHS budget for the upcoming year was presented; it may need to be amended after three or six months depending on circumstances related to the pandemic. On a motion by John Hibbard, seconded by Leslie Driskell, the budget was adopted without objection. It is included as part of the record.

On a motion by Rodney Williams, the board went into executive session at 6:50 p.m.

The executive session concluded and, on a motion by Sam Marcus, seconded by Fred Deaton, the board approved without objection an annual salary for Kerry Lowary of \$37,128 and for Terri Sorrel of \$21,710.

The meeting adjourned at 7:08 p.m.