

**Annual Meeting Minutes of the Franklin County Humane Society Board
June 30, 2018**

Board Members present: Sam Marcus, Ray Smith, John Hibbard, Leslie Driskell, Ashley Freire, Matt Freire, Fred Deaton

Board Members absent: Rodney Williams, Jaime Rice, Laura Morrison, Keeuna King

Officers present: Cheryl Broyles, Becky Wells

Staff present: Kerry Lowary, Jean Unglaub, Cheryl Douthitt, Jasmine Reine, Autumn Coney, Julie Terrell, Kendra Cantrell-Coyle, Jill Williams, Christina Alves, Terri Sorrell

Committee Chairs present: Betsy Kennedy

Members present: Susan Leib Taylor, Bill Leroy, Theresa Sexton-Bennett, Judy Montfort, Susan Parrish, Sharon Parrish, Bill Klier, Jim Short, Barbara Murray, Lori Macintire, Mary Quinan, Rich Kimbler, Susan Mallette

President Welcome (Sam Marcus)

Shelter Managers report (Kerry Lowary):

- Kerry introduced her staff and thanked them for their incredible hard work and dedication
 - Julie Terrell – FT Cat Care
 - Cheryl Douthitt – FT Dog Care
 - Christina Alves – FT Vet Technician
 - Jill Williams – PT Front Office
 - Jasmine Reine – FT Front Office
 - Autumn “Dawn” Coney – PT Cat Care
 - Kendra Cantrell – FT Cat Care
 - Teresa Masters – PT Dog Care
 - Tim Watkins – FT Dog Care
- The shelter takes in 1600-1800 animals annually, however, cat intake/euthanasia is down thanks to the TNR Program.
- Pets For Life, an intake deterrent program, kept 25 animals in their homes its first year and 66 animals in its second year.
- Sheriff’s Most Adoptable was such a success it has become a monthly event. A huge thanks to Franklin County Jailer Rick Rogers, inmates, Sheriff Department staff and the Frankfort Plant Board.
- Spay Days was held in February with 112 spay/neuters, an increase from FY 2017.
- Evacuation plan is finalized and in place. Evacuation can be done within 4 hours. Huge thanks to Rick Rogers who assisted Kerry and staff in devising the plan.
- Roscoe T was relinquished to the shelter, however, due to a heart condition, was not an adoption candidate. The staff fell in love with him and he became the shelter’s front office “ambassador”. He passed away in February 2018, far exceeding his life expectancy, and is sorely missed.
- There was a major respiratory outbreak in February affecting 16 dogs. With guidance from University of Wisconsin Vet College and incredible effort by the staff, it was contained and all dogs recovered.
- Canine parvo intake has risen and the majority of cases are coming from the Thornhill area. The shelter and animal control are working to address the issue.
- Rabies clinic held in April was an enormous success, vaccinating 456 animals in 3 hours. Thanks to staff, Sharon Parrish, Bill Klier, Jill Williams, Dr. Smith, Dr. Eckbert and Mike Nolan for all their participation. The clinic generated income. Another one will be held in September.
- There were several confiscations within a 12 day period in late May/early June, resulting in 111 animals being relinquished to the shelter. This coincided with cat season.
- Kerry thanked Jeanine Sloan for her tireless work moving animals to rescues. She works day and night, 7 days a week on rescue efforts, on top of working a full time job. We can’t thank Jeanine enough.
- Kerry said the Shelter Manager position is the most challenging, most rewarding of her life and she loves it.

Treasurer's Report (Cheryl Broyles):

- Financials available through May 31st indicate assets of \$934,649. A sizeable donation to the new building fund will show in June financials. Investment returns are up thanks to John Hibbard. There has been a significant financial burden due to necessary medicines and treatments due to confiscations, however, this is money well spent. New Leash On Life Thrift Store (NLOL) continues to be a huge income producer. Building expenses are up due to new shelter expenses.

Investments (John Hibbard)

- There has been 8.4% increase year over year in investment return.
- A \$156,274 donation from the Hazel Arnold Estate has been designated to the new building fund, which brings the total in that fund to approximately \$495,000.
- Approximately \$8,000 was moved from the Operating Account to the New Building Fund due to designated donations.

Budget (Sam Marcus)

- Proposed budget attached as part of record.
- Income – 2017 \$515K/2018 \$519K
- Expenses – 2017 \$514,955/2018 \$518,960. Increases in expenses are for the care of animals and increase in staff pay.
- We need more resources and volunteers dedicated to NLOL.
- Fundraising events include the Celebrity Waiters' Dinner, Trails for Tails, Pets For Santa, portable adoptions and supply drives. Sam thanked all the volunteers it takes to make these happen.
- The three major events raised \$36,000 in net income. Despite CWD loss of a major sponsor, revenue was comparable to last years' event income and budget goals for the event were exceeded.

Membership (Betsy Kennedy)

- Membership drive underway with 533 members as of today. In the three weeks since the membership mailer went out, it has generated \$14,250 in revenue (membership dues and donations).

New Shelter (Sam Marcus)

- Sam recognized the Shelter Design team – Kerry Lowary, Teresa Masters, Nancy Benton, Terry Parker, Nancy Wilson, Ginny Wilson, Bronwyn Miller and himself. It took all of 2017 to finalize the plan and an enormous amount of work on the Committee's part.
- The Capital Campaign Committee's fundraising plan has been approved by the Board. The City and County Governments will be approached in the coming months re: partnering with us.
- Our current facility is outdated, in a flood zone, not up to animal health standards of care and too small. Visiting other shelters helped the committee determine aspects of a new shelter we didn't want. The consultants of KNB have been very responsive and great to work with.
- Group and/or individual discussion with magistrates and commissioners, Judge Executive and Mayor will come first, then will meet with full groups.
- We have \$495,000 currently in the new building fund. The estimated cost is \$4.7 million to \$5.2 million. We are leasing the land from the county for \$1/year for 50 years.

Public Relations (Fred Deaton)

- Thanks to our awesome community partners including the State Journal, Passport Radio (Pet of the Week), Frankfort Plant Board/Cable 10 (including Libby Andersen, Kevin Welch & Dave Pike), local news channels including WKYT and WLEX and Herald Leader's event calendar for all their help advertising events and running stories related to the shelter. Word of mouth is incredibly important in a community our size. Without PSAs, newsletters, email blasts, social media posts and volunteers getting the word out, the best shelter with the best animals will fail if not advertised.

Rescues (Sam Marcus)

- There aren't enough words to express our gratitude to Jeanine Sloan. She is a long-time volunteer whose efforts have a tremendous impact on our live release statistics. From July 1, 2017 to May 31, 2018, there have been 387 rescues, making up 23% of our total live release rate of 88%. This included 101 cats, 202 dogs and 84 "other" (rabbits, snakes, etc)

TNR (Lori McIntyre for Gae Broadwater)

- This FY, 427 cats have gone through the program (151 city, 276 county) and 2,291 since inception of the program.
- TNR operates out of the old Health Department building once monthly, except February during Spay Days.
- Budgeted fundraising goals were met thanks to Sharon Parrish & Broadway Clay's Lionel Bowls (\$1,000), two anonymous donors for "March Madness" (\$1,000) and a \$500 Community Collaboration Grant through the South Frankfort Neighborhood Association. This grant offset the cost of surgeries and education materials including door hangers placed in South Frankfort by volunteers and the City of Frankfort Police Dept. while on foot patrol.
- A huge thanks to the Frankfort police, TNR volunteers, Board, staff including Jean Unglaub who has recruited new volunteers for TNR clinics, Pic Pac and the library for their support.

NLOL (Terri Sorrell)

- Sam noted that Terri stepped up to serve as Interim Manager when we suddenly lost our manager. She tackled this after losing her mother and Sam offered our condolences to her.
- Terri reported May's revenue was approximately \$9,000. There was an uptick in expenses including insurance, making the net profit for May approximately \$4,000.
- June's revenue is \$8,888.39 with donations over \$550 to the new building fund. There were some very nice items donated to the store in June.
- Terri thanked the store's regular volunteers who stepped up during her absence.
- Volunteers from the court system have been helpful.
- Kohl's sent 5 volunteers to clean and price items Thursday, June 28 and the Corporation also gave a donation to the society.
- Whitaker Bank's pool of Friday volunteers have been trained and have started volunteering Friday afternoons to run the cash register, do close out and make the night deposit. A huge thanks to them and Rodney Williams for coordinating this effort which is a huge help to the store and existing volunteers.
- YTD profits are up 7% from this time last year.

Volunteer Coordinator (Jean Unglaub)

- Report attached as part of record.
- Jean thanked all the volunteers as well as the help from Terri Sorrell and shelter staff.

President's Report (Sam Marcus)

- This has been a challenging year. We lost our Shelter Manager, NLOL Manager and a major sponsor. However he is more hopeful than ever for the future.
- Sam expressed admiration for Kerry and the staff for all they do and is grateful to Terri for stepping up at NLOL as the Interim Manager. There are several applicants for the position to be interviewed soon. He thanked John Hibbard for steering the replacement efforts.
- Sam also thanked John for relieving him of some responsibilities, taking on a leadership role with NLOL, addressing staff issues, and serving as the Capital Campaign Chair.
- Sam thanked the Board, Committee Chairs and volunteers for their role in the shelter's ongoing success and with the new shelter.
- He thanked Cheryl Broyles for her dedication, as being Treasurer takes an estimated 1,000 hours a year; Betsy Kennedy for her tireless work with membership and the CWD; Fred Deaton for PR; Jean Unglaub whose volunteer numbers speak for themselves, Jeanine Sloan, Gae Broadwater, the New Shelter Design Committee, Ashley Freire and Keeuna King for serving as liaisons to the city and county, and Ray Smith for his years of dedication.

Old Business – None

New Business – None

Motion to adjourn at 2:12 PM.