

**Minutes of the Franklin County Humane Society Board
By Teleconference
July 23, 2020**

Board Members participating: Fred Deaton, Leslie Driskell, Matt Freire, John Hibbard, Brian Logan, Sam Marcus, Randy Smith, Ray Smith

Board Members not participating: Leo Haggerty, Keeuna King, Rodney Williams

Officers participating: Diana Taylor

Staff participating: Kerry Lowary, Terri Sorrell, Jean Unglaub

Volunteers participating: Bill Klier

The meeting convened by telephone at 5:40 p.m.

New board members Brian Logan and Randy Smith were welcomed and thanked for their service. Both were invited to visit the shelter, meet the staff, and learn more about the work and activities there.

President's Report (Sam Marcus)

- On a motion by Fred Deaton, seconded by John Hibbard, both the June board meeting minutes and annual meeting minutes were approved without objection.
- The application for forgiveness of the Paycheck Protection Program loan has been submitted and it appears FCHS qualified easily. The bank subsequently sent notice that they were not ready to accept the applications yet since the forgiveness period doesn't close until the end of September; they have not received word yet on when they can accept the applications. The bank contact will keep the FCHS application on file and, once there is a formal process, will notify President Marcus.
- The Capital Campaign Committee has approved three expenditures that needed to be processed quickly:
 - \$5,000 for a site survey and topographical map. This was awarded to HMB, which submitted the low bid (Endris' bid was \$9,100). This expense had been budgeted.
 - \$6,092 for geotech exploration on the site (core boring for samples to be sure there are no issues related to the new construction). This was awarded to LE Gregg, which submitted the low bid (Solid Ground's bid was \$7,800). This expense had been budgeted.
 - \$3,000 for a larger, more detailed brochure on the shelter plans. This is to be given to larger prospective individual donors and corporate donors and for grant applications.
 - On a motion by Fred Deaton, seconded by John Hibbard, the three expenditures were approved without objection.
 - There was a discussion on a procedure for actions by the Capital Campaign Committee to approve expenditures of certain amounts. On a motion by Fred Deaton, seconded by Matt Freire and approved without objection, the committee will be authorized to expend up to \$5,000 per item.
- There was discussion about completing a contract with the city before the end of the year on the site and the city's funding commitment. Also to be settled is whether the site will be leased to FCHS or another arrangement will be made (such as deeding it to FCHS). On a motion by Fred Deaton, seconded by Randy Smith, the board approved formalizing the arrangement with a legal document.

Shelter Manager's Report (Kerry Lowary)

- Shelter stats attached as part of record.
- The live release rate continues to be in the high 90s for cats; there was a slight decline for dogs. The cat intake has picked up, but not tremendously.
- Last year at this time, there were 220 animals in the census, of which 180 were cats. This year, there are 144 animals in the census and about half are cats. Adoptions are going very well.
- The All The Cats Campaign, supported with a \$12,000 donation from Richard Rosen, is increasing the number of community cat surgeries. At this time last year, 201 community cat surgeries (low-cost spay/neuter for owned cats) had been performed. At this point in 2020, more than 400 cat surgeries have been performed (and that covers the 6-week break due to COVID). Surgeries could exceed 800 in 2020.
- Funding has been received from the Kentucky Department of Agriculture spay/neuter grant (from license plates); \$10,000 was received from the Bluegrass Area Development district and has been divided between the TNR and community cats programs; \$7,780 was received from the national Spay Together Coalition and will help with the cost of 228 cat surgeries and 52 dog surgeries. The surgeries under that award must be done within 90 days and are going extremely well.
- All FCHS surgeries, shelter animals, community animals and TNR clinics are being performed at a new location on C. Michael Davenport Blvd. About 25 surgeries a day are being performed on an average of two days a week. There are seven clinic days scheduled in July and five in August.
- Jean Unglaub is resigning from the position of volunteer coordination. She has been a valuable asset to FCHS and has great rapport with the community. Her work was greatly appreciated.
- One staff member is away from work awaiting results of a COVID-19 test; there have been no symptoms. The health department has alerted FCHS about certain hot spots for COVID so the staff is being very strict about wearing masks and other measures

Volunteers (Jean Unglaub)

- Jean reported that she will remain working with FCHS as a volunteer to help promote CWD, especially through radio broadcasts. She also will work with CapCity Communities to promote the pet of the week and the CWD and raffle. She also will help at New Leash on Life as much as possible.
- A food and supply drive is scheduled at Kroger for Saturday, July 25.

Treasurer's Report (Cheryl Broyles)

- April and May reports included as part of the record.
- On a motion by Fred Deaton, seconded by Ray Smith, both reports were approved without objection.

Committee Reports

Capital Campaign (John Hibbard)

- Brochures have been distributed with the membership mailing and to local Chamber of Commerce members. A more detailed brochure, designed for potentially larger donors, is due soon; there will be 75 copies.
- The committee will appreciate hearing from any board members who know of someone who could make a donation. This could be handled as a referral. The fundraising effort will require the efforts of the entire board; John is happy to talk to board members individually.

- The current balance in the building fund is \$1,221,427. In February, the total was \$1,229,000; from that, several bills have been paid and funds have been added, but essentially there has been no decline.
- President Marcus noted that pledges are acceptable, especially from people who are well known to board members. He encouraged the board to make donations; initially through a pledge would be fine.

Trails for Tails (Leslie Driskell)

- It is likely that the 5k will be a virtual race this year because of the pandemic. That means you run the race alone and turn in your time.

Celebrity Waiters' Dinner (Diana Taylor)

- The CWD committee is continuing to meet and plan an online auction and possible virtual event for October 3, 2020.
- A communications/messaging effort will focus on the auction and raffle ticket sales.

Membership (Betsy Kennedy)

- Report included as part of record.
- A membership drive was recently completed; FCHS now has about 600 members.

Thrift Store (Terri Sorrel)

- Report included as part of record.
- Donations have been very good, prompting a 50% off everything sale for the coming weekend.
- Derby decorations are going up in the shop.
- Volunteers are still needed.
- New customers have been noticed in the shop; advertising is apparently helping.

The meeting adjourned at 6:50 p.m.