

**Minutes of the Franklin County Humane Society Board
July 26, 2018**

Board Members present: Sam Marcus, Leslie Driskell, Ashley Freire, Ray Smith, Jaime Rice, Laura Morrison, Matt Freire, Fred Deaton, Keeuna King

Board Members absent: John Hibbard, Rodney Williams

Officers present: Cheryl Broyles, Becky Wells

Staff present: Kerry Lowary, Terri Sorrell, Jean Unglaub

Committee Chairs present:

Volunteers/Guests: Sharon Parrish, Bill Klier, Lynn Isaacs

President's Report (Sam Marcus):

- A motion to approve June minutes was made by Ray Smith, seconded by Leslie Driskell, approved unanimously.
- A motion to approve annual meeting minutes as amended was made by Leslie Driskell, seconded by Ray Smith, approved unanimously.
- Email vote May 18 approving April 13, 2019 for the Celebrity Waiters' Dinner was changed at June's meeting to May 18, 2019 due to April 13 not being available at the country club.

New Leash On Life Thrift Store (Terri Sorrell)

- Two big sales held in July – 50% off and 25% off artwork – were huge successes. Store was packed with customers and merchandise is moving quickly. The back room is packed with donations.
- Christmas items are 25% off in Lionel's Corner in an effort Need to thin Christmas inventory.
- Whitaker Bank employees are working Friday's and are a huge help.
- KECU is sending a volunteer every Thursday who can run the register. More volunteers will be coming later.
- Terri is very happy with the way things are going at the store.
- Matt Freire was made aware that a Girl Scout Troop wants to donate handmade items to the thrift store. Matt will provide Terri with the contact information.
- Sam noted that corporate involvement with NLOL has been a big help and total FCHS volunteers logged over 6,800 hours last year, equivalent to more than \$100,000 annually at \$15/hour.

Guest Lynn Issacs, Completely Covered Embroidery LLC

- Lynn fosters and volunteers for TNR clinics and transports for FCHS.
- She owns a commercial embroidery machine and creates customized items of which she showed several examples.
- She would like to donate 15% of her sales (with no restrictions) to FCHS. She would ask that we help spread the word through referrals via Facebook, FCHS website, etc. She plans to open a shop on Etsy.com and design a catalog of available items.
- The Board thanked Lynn and will discuss her proposition further at the August meeting.

Volunteer Coordinator Report (Jean Unglaub):

- Report attached as part of record.

Treasurer's Report (Cheryl Broyles):

- A motion to approve the June treasurer's reports was made by Fred Deaton, seconded by Laura Morrison, approved unanimously.
- Annual vet supplies and lab expenses were over budget due to increases in supplier costs and disease outbreak and control.
- We were \$11,000 below budget on income, as too much was budgeted for restricted donations, and \$15,000 over budget on expenses for the fiscal year.
- It was asked if donations to the new building fund were "competing" with regular donations and Sam said he did not believe they had, but we needed to be careful of that in the capital campaign.

Shelter Manager Report (Kerry Lowary):

- Shelter manager report and ASM report attached as part of record.
- Other items discussed:
 - An average of 65 dogs are received each month, however, in May the shelter received 107 dogs and 82 in June due to several confiscations.
 - Kerry noted budget overruns were due to increases in vaccine prices (i.e. cat distemper by \$1,000, dog distemper by \$1,000 and costs related to the influenza vaccine).
 - Kerry has looked into the shelter selling vaccines and flea medication as a revenue stream to help underwrite vet care costs. The first is a minimum purchase of \$1,000. All transactions would be entered into ASM and there is no liability for the shelter. Kerry suggested trying this at the September rabies clinic. Sam pointed out that inventory control would be an issue.
 - In order to streamline the rabies clinic system, it was suggested the form be available online for completion prior to the clinic to prevent long wait times. It was also suggested the rabies certificates be printed at the clinic rather than handwritten.
 - Re: court held animals - Kerry is concerned about unreimbursed costs related to confiscation cases when the court waives fees if owners relinquish animals to the shelter. Sam stated the contract with the city and county states the city and/or county must pay those fees to the FCHS per the contract's fee schedule if either, the court waives fees, the owner is not charged or convicted, or is unable to pay if convicted. However, in these cases, the shelter must send an invoice to the city or county in order to be paid.

Committee Reports

- **Capital Committee (Sam Marcus)**
 - A motion to approve the final version of the fundraising brochure for city/county officials was made by Ray Smith, seconded by Matt Freire, approved unanimously.
 - 45 brochures will be printed by K. Norman Berry Associates Architects for \$5.30/each.
 - There will be opportunities for naming rights of areas of the new shelter based on donation level, including "sidewalk paws" for smaller donations.
- **Fundraising (Jaime Rice – Trails for Tails)**
 - Report attached as part of record.
 - The route of the trail run has been altered to a route which might be appealing to more runners.
- **Cat Portables (vacant)**
 - No report
- **Dog Portables (vacant)**
 - No report
- **Membership (Betsy Kennedy)**
 - Report attached as part of record.
 - 550 members
- **Public Relations (Fred Deaton)**
 - No report
- **Rescues (Jeanine Sloan)**
 - Included in ASM report
- **TNR (Gae Broadwater)**
 - Report attached as part of record.

Old Business - None

New Business - None

Adjourned at 7:35pm