

Minutes of the Franklin County Humane Society Board
August 25, 2016

Board Members present: Sam Marcus, Ray Smith, Laura Morrison, Pat Seybold, Becky Wells, Leslie Driskell, Rodney Williams, Jaime Rice, John Hibbard

Board Members absent: Fred Deaton, vacant

Officers present: Cheryl Broyles, Becky Wells

Staff present: Nancy Benton, Jean Unglaub, Kerry Lowary

Committee Chairs present: Gae Broadwater

Guests: Nancy Wilson, Kathy Wilson, Bill Klier

President's Report (Sam Marcus):

- A motion to approve July meeting minutes was made by Rodney Williams, seconded by Ray Smith and approved unanimously.
- To accommodate the holidays, Board meetings will be Thursday, November 17 and Thursday, December 15. Nancy Benton will add to the event calendar and Pat will schedule meeting room.

Shelter Managers report (Nancy Benton):

- ASM report attached as part of record.
- The food storage building is complete and shelving has been ordered. A big thank you to Rick Rogers (Franklin Co. Jailer), Scott Knight (Franklin County Deputy Jailer/Community Service Supervisor) and the inmates who completed the work.
- Nancy, Sam and Cheryl Broyles met to discuss the PetSmart Charities rescue transport grant protocol. The minimum reimbursable transport will be 250 miles and we will reimburse for two meals for two people on 1st and 2nd day of transport. If transport is 300 miles or more, we will provide hotel and two meals per day for two people. Receipts for reimbursements will be required. We will charge the grant \$30 for vetting unaltered and \$60 for full vetting. The breakdown of the \$25,000 will be \$16,000 toward transport costs and \$9,000 for vet services. Saint Hubert's shelter in Madison, New Jersey (700 miles one way) will continue servicing several Rescue Waggin' routes in Kentucky including ours. They plan to choose 70 dogs/month in and around KY due to a shortage of shelter dogs in their area. They will pay \$25 pull fee per dog. They will be coming September 2 for 6 dogs.
- It was suggested that shelter hours be shortened to 12-4:30 PM Tuesday-Saturday and 12-3:30 PM Sunday so employees with child care pick-up deadlines or second jobs wouldn't be delayed past closing time with late arriving customers. This would mean the shelter would be open to the public 26 hours per week as opposed to the current 29 hours per week. Sam was of the opinion that it wouldn't be advisable to change the hours for exceptional circumstances, as this happens infrequently. It was noted by several board members that extended shelter hours would be preferable to accommodate customers arriving after they get off work, and that extended hours would be particularly important once the new shelter is open. Suggestions made to maintain current hours included establishing a "flex" schedule between employees or allowing an employee who stayed passed regular hours to come in late or leave early to make up for that time. Nancy said she would work something out.
- Kerry Lowary, Shelter Vet Technician, presented information she and Nancy learned at the Humane Society of the United States Expo regarding the Pets For Life program (information attached). This program would, in certain cases, allow pets who were going to be relinquished to the shelter due to owner's inability to pay for spay/neuter or medical treatments, to remain with their owners. Each pet would receive spay/neuter and any necessary medical treatment and owner's would be require to give a \$15-\$25 donation per pet. This program would result not only in fewer intake animals, but a cost savings, as funds normally spent on relinquished animals (food, boarding, etc.) would be saved. Because the average length of stay for a cat is 44 days and 31 days for dogs, this would be a significant savings. Kerry also noted that the program would be good for staff morale. They have tried the program with very positive outcomes. One included a mother cat and 3 kittens. They were altered and received vet care, and the cat and 2 kittens went back with the owners. Otherwise, this would have meant 4 cats being

relinquished to the shelter. Nancy is going to look into Pets For Life grants that may be available. The Board was very enthusiastic and supportive of the program.

Volunteer Coordinator report (Jean Unglaub):

- Report attached as part of record.

Treasurer's Report (Cheryl Broyles):

- A motion to approve June's Treasurer's report was made by Pat Seybold, seconded by Rodney Williams, approved unanimously.
- A motion to approve May's Treasurer's report (reviewed at July's meeting) was made by Pat Seybold, seconded by Rodney Williams, approved unanimously.
- A motion to approve New Leash On Life to have a debit card for store expenses was made by Laura Morrison, seconded by Ray Smith, approved unanimously. This card will be linked to the same account as the shelter's debit card.

Committee Reports

- **City (Vacant)**
- **County (Pat Seybold):**
 - Made quarterly report to the Fiscal Court Tuesday, August 23 (see report attached as part of record).
- **Fundraising (Sam Marcus as proxy to Christy Burton):**
 - A motion to approve the Celebrity Waiters' Dinner for Saturday, April 22, 2017 at the Frankfort Country Club was made by Rodney Williams, seconded by Ray Smith, approved unanimously.
 - Comments were made that the club was too small a venue and that auction items were difficult to see due to poor lighting. The only venue larger is the convention center.
- **Dog portables (Christy Burton):**
- **Cat portables (Jill Williams):**
 - Saturday, July 30, Petco Frankfort, 11-3, Stephanie Durr and Alyssa Underwood – 3 adoptions
 - Sunday, July 31, Petco Frankfort, 11-2:30, Alyssa Underwood and Jamie Hogsed – 1 adoption
 - Sunday, August 7, Petco Frankfort, 11-2:30, Stephanie Durr and Angie Fischer – 4 adoptions
 - Sunday, August 14, Petco Frankfort, 11-2:30, Jill Williams and Stephanie Durr - Cancelled
 - Scheduled: Sunday, August 28, Petco Frankfort, 11-2:30, Angie Fischer and volunteers; Saturday, October 8, Petco Frankfort, 11-3, Rebecca Hanchett and volunteers
- **TNR (Gae Broadwater):**
 - Detailed report attached as part of record.
 - Continuous need for trappers and transporters. If anyone is interested please contact Gae at gaebroadwater@aol.com.
- **Membership (Betsy Kennedy):**
 - 486 members
- **New Shelter (Sam Marcus)**
 - Thanks to Jaime Rice, Rick Rogers, Scott Knight and county jail inmates, the new shelter sign is up. County officials and others will be invited for the unveiling.
 - The new shelter design RFP has been released and is available at fchsanimals.org. Kerry Lowary is the contact and several firms have asked questions as well as submitted proposals. The deadline for submission is October 14.
- **Rescues (Jeanine Sloan):**
 - See ASM report.

- **Thrift Store (Pat Seybold)**
 - The transition following Bronwyn Miller's departure has been smooth.
 - Store volunteers logged 600 hours last month.
 - Currently reorganizing the shop and storage room.

- **Old Business**
 - A recommendation to contact Jerry Pile of JP and Associates for staff interpersonal communications training was given. John Hibbard will contact for training options and cost.
 - Jaime Rice has devised a draft budget for the trail run tentatively scheduled for September 2017. The fundraising committee will meet and will bring proposal to the September Board meeting for approval to hold event.

- **New Business**
 - Laura Morrison, Pat Seybold and former Board member Mike Nolan met to review the Policies/Procedures and by-laws to verify they had the most current versions. Some verbiage will be tweaked and presented at the September Board meeting, then once finalized, provided to Jeanine Sloan and Mark Holland for placement on the website.

Adjourn 7:30 PM