

**Minutes of the Franklin County Humane Society Board
September 28, 2017**

Board Members present: Sam Marcus, Leslie Driskell, Rodney Williams, Ashley Freire, Matt Freire, Laura Morrison, Ray Smith, Fred Deaton

Board Members absent: Jaime Rice, John Hibbard, Keeuna King

Officers present: Becky Wells

Staff present: Kerry Lowary, Laura Bryant, Jasmine Reine

Committee Chairs present: Gae Broadwater

Volunteers/Guests: Sharon Parrish, Cindy Lyons, Bill Klier

President's Report (Sam Marcus):

- Sam introduced Cindy Lyons and Jasmine Reine, organizers of Barktoberfest to be held Saturday, October 21 at East Frankfort Park. Barktoberfest is a fundraiser and adoption event targeted at finding a home for Emily, a dog who has been at the shelter since February. There will be a chili cook-off, costume contest, live music, cakewalk, adoptable pets and other vendors. WHHS FFA and others will be volunteering. There are several verified and pending sponsors.
- A motion to approve August meeting minutes was made by Ray Smith, seconded by Leslie Driskell and approved unanimously.
- Frankfort Toyota has made a \$2,500 donation that is eligible for a "dealer match" grant from Toyota USA for which we have applied. The funds will be earmarked for the low cost spay/neuter clinic to be held in the month of February 2018. A big thank you to Frankfort Toyota for their ongoing generous support.
- David Waller has made a \$2,000 donation to the new building fund from his Fidelity Charitable fund account. Sam will send him a thank you card in addition to the thank you letter generated from the shelter system.
- New Shelter meeting with the consultants was held on September 21. We are narrowing the focus with minor modifications. There is a finalized building plan with detailed equipment list. The next goal is to have a total cost for the project.
- The holiday Board meeting schedule will be November 16 and December 21 at 5:30 PM.

Shelter Manager Report (Kerry Lowary proxy for Nancy Benton):

- ASM report attached as part of record
- Ringo (now Opie) has recovered beautifully from his surgery in August and has had his hardware removed.
- As of Tuesday, September 26, the shelter had a total of 125 animals, 56 of which were dogs. Because the dog kennels only accommodate 46, we owe such thanks to Jeanine Sloan who jumped into action and placed eight dogs in rescue, including some that were older and had health issues. Also two special needs dogs were placed in medical foster.
- Policy & Procedures were reviewed by Kerry and Sam. Suggested additions include:
 - Section V. Animal Shelter Operations, III. Low Cost Spay/Neuter and Other Veterinary Services – adding information under B. Community Animals outlining the Pets For Life intake aversion program and low cost community euthanasia program (25 performed in 2016, 75 YTD 2017)

- Section VIII. Euthanasia - updated euthanasia procedures.
- A motion to approve changes was made by Sam Marcus, seconded by Ray Smith and approved unanimously.
- Kerry, Nancy Benton and Laura Morrison (P&P Chair) will do a thorough exam of P & P and further updates/additions could be made.
- Shelly Brown, Community Engagement Coordinator, Bluegrass Division of CareNavigators (formerly known as Hospice of the Bluegrass) has invited Kerry, Dr. Smith, Dr. Myra King, Dr. Wade King, and Cindy Barker to serve on the “Pet Peace of Mind” Program committee, a grant program that provides free veterinary care and placement (when necessary) for pets of hospice patients. The committee will serve Franklin Co. residents only.
- Shelter maintenance issues: drains on the stray side are regularly malfunctioning due to aging concrete and plumbing. Whitehead-Hancock has performed temporary fixes twice, however, repairs are needed to fix the issues permanently. Kerry will talk to our friends at the Frankfort Sewer Dept. to see if they could perform repairs cheaply or at no cost. If not, other estimates will be obtained and repairs made using funds from the shelter maintenance budget. Also, the gates and concrete in both dog kennels must be repaired. Estimates will be obtained and repairs made using funds from the shelter maintenance budget.
- See report on improvements to cat statistics. A big thank you to Ginny Wilson, Gae Broadwater and the TNR volunteers for being a major part of the positive changes.
- October 25-27 Kerry will be attending a conference in Charleston SC hosted by Maddie’s Fund - “Robust Foster Programs for Dogs and Cats”. They offer a \$1,500 apprenticeship stipend for attendees.

Volunteer Coordinator Report (Jean Unglaub):

- Report attached as part of record.

Treasurer’s Report (Cheryl Broyles):

- A motion to approve the July report was made by Matt Freire, seconded by Laura Morrison, approved unanimously.

Committee Reports

- **TNR (Gae Broadwater)**
 - Report attached as part of record.
- **Rescues (Jeanine Sloan)**
 - Included in ASM report
- **Membership (Sam Marcus proxy for Betsy Kennedy)**
 - 510 members
 - Will do a Christmas card mailing in early December
- **Thrift Store (Laura Bryant)**
 - Report attached as part of record.
 - A 2018 calendar made up of pictures of Lionel, the store’s cat, will be sold at the store. Cost will be \$580.00 for 100 calendars (Design Print Café), sold for \$15 and making a potential profit of \$920. Proceeds will go to the new building fund.

- **Fundraising (Sam Marcus)**
 - Josephine Sculpture Park event raised \$1,816 for the NBF. Thank you to all those who volunteered and made this possible.
 - Trail run report from Jaime Rice attached as part of record.
 - Ginny Wilson is currently in 3rd place for the Eagle Rare Award in the Leadership category and 15-17th overall. Please continue to vote for her daily. Phil Case is doing a story in the State Journal about Ginny and her dedication to the shelter.
 - The Board's Fundraising committee needs to be reestablished so fundraising efforts can be controlled and coordinated through the Board. This will include bringing the event calendar back, as it has disappeared. Sam has agreed to chair this committee for the time being.

- **Cat Portables (vacant)**
 - No report

- **Dog Portables (Christy Mobley)**
 - No report

- **Public Relations (Fred Deaton)**
 - No report

Old Business

* none

New Business

Adjourned 7:30 PM