

**Minutes of the Franklin County Humane Society Board  
October 25, 2018**

**Board Members present:** Sam Marcus, Leslie Driskell, Ray Smith, Jaime Rice, Laura Morrison, John Hibbard, Rodney Williams, Keeuna King, Ashley Freire, Matt Freire

**Board Members absent:** Fred Deaton

**Officers present:** Becky Wells, Cheryl Broyles

**Staff present:** Kerry Lowary

**Committee Chairs present:** Gae Broadwater

**Volunteers/Guests:** Terry Parker, Bill Klier

**President's Report (Sam Marcus):**

- Amend September minutes to add a trail run report. A motion to approve amended September minutes was made by Rodney Williams, seconded by Jaime Rice, approved unanimously.
- New shelter Design - Meetings with city and county government.
  - October 1 – County - Sam, Kerry, Terry Parker, KNB, Jaime & Rodney met with County Judge/Executive Huston Wells and City Manager Cindy Steinhauser. Judge Wells asked we meet with city and county staff to discuss in-kind services, costs for new facility and savings recommendations.
  - October 12 – Sam attended the fiscal court meeting but nothing material discussed. Later that day, county magistrates and other county officials toured the current shelter.
  - October 17 – County & city - Sam, Kerry, Terry Parker, Christopher Fuller (KNB), Veena Reddy (KNB), Ivy Clinton (Carmen), Scott Learned via phone (Design Learned), Tom Bradley (City Public Works Director), Ken Hogsten (City Sewer Dept. Deputy Director), Jonathan Otis (County Engineer), Robert Hewitt (County Planning/Zoning Director), Jeremy Colston (County Maintenance Director) and Jon Mitchell (County Road Dept. Superintendent). Site discussion, difficulties with current location and amount of infrastructure needed. County engineers are devising site cost saving ideas.
  - October 24 – meeting at shelter with Kerry, Sam, Robert Hewitt, Tom Bradley and Jeremy Colston. Went through intake process from start to finish. They wanted to know about materials for the new shelter, to get a better understanding of our design and had many operational questions about the new and current shelter. Kerry shared information on other shelters and that county governments typically run shelters in KY.
  - There is another potential city property available off E/W Connector that wasn't available at the time the design committee did property search. Further information TBA.
- A motion to open the endowment account with seed money of \$10,000 provided by Eileen Hogan was made by John Hibbard, seconded by Rodney Williams and approved unanimously.
- November meeting will be Nov. 29. December meeting will be Dec. 27.

**Shelter Manager Report (Kerry Lowary):**

- Shelter manager and ASM reports attached as part of record.
- Population is 182 as of today.
- September adoptions - 43 cats, 32 dogs
- Adding a new category to ASM of owner requested euthanasia so these animals are not considered part of intake numbers, as this was negatively impacting our live release rate. Kerry checking with Dr. Smith to make sure this is OK.
- Inside Out Design (Michael and Andrea Mueller) did significant maintenance gratis, making them a new Best In Show sponsor. Work included digging 2 new wells, installing 300 feet of drain line from the front lot, sump pump installation, digging trenches and PVC piping down to the river, fabricating grates and more.
- Status on facility repairs – gutter and downspout repairs and drain on stray side pending; guillotine doors will be measured next week; fencing and kennel repairs will be done in early to mid-December; architect determined there is less work to be done than originally thought to repair stairs and deck.
- Kendra Cantrell-Coyle was hired for the PT Office Assistant position.

- Dr. Sara Pizano, Team Shelter USA, Grant Administrator for Bluegrass Area Development District (ADD), visited the shelter. She's working with local ADDs to fund spay/neuter programs. Dr. Pizano is recommending funding to cover approximately 600 surgeries per year. It is also possible that we may be able to use the grant money for equipment purchases
- Kerry and Christina Alves were each awarded a Maddie's Fund grant of \$1,500 (\$3,000 total) to offset the cost of attending the Assn. for Animal Welfare Advancement conference in Kansas City November 6-10, 2018. They are attending a one-day symposium on behavioral issues in shelters.
- Beginning participation in "Dogs Play For Life" where staff will be trained on play groups.
- Thanks to an employee at Cornerstone who emailed "Lucky Dog" host/trainer Brandon McMillian, hearing and sight impaired puppy, Sapphire, is being transported by Kerry to Brandon's training facility in California to be trained and rehomed.

**Volunteer Coordinator Report (Jean Unglaub):**

- Report attached as part of record.

**Treasurer's Report (Cheryl Broyles):**

August and September financials were discussed. Jaime Rice pointed out discrepancies related to trail run income that did not match her figures. Concerns were raised regarding budget overruns so early in the budget cycle for shelter related costs including medical supplies. If there is a need that arises later in the budget cycle, we may not have the necessary funds if the current fiduciary trends continue. It was suggested that the canine flu vaccine be eliminated due to cost and there has been no recent outbreaks. Sam reminded board members of their responsibility to monitor the budget by carefully reviewing monthly financials. A motion to accept the August and September financials was made by Rodney Williams, seconded by John Hibbard, approved unanimously.

**Committee Reports**

**Fundraising (Sam Marcus)**

**Cat Portables (vacant)**

**Dog Portables (vacant)**

**Membership (Betsy Kennedy)**

- Report attached as part of record.
- 502 members

**Public Relations (Fred Deaton)**

**Rescues (Jeanine Sloan)**

- Included in ASM report

**TNR (Gae Broadwater)**

- Report attached as part of record.
- County building used for TNR clinics has been sold, however will continue to be available to TNR for a while. We still must find another facility of at least 1,000 square feet with electricity and a bathroom must be found. Please spread the word.

**Thrift Store (Terri Sorrell)**

- Report attached as part of record.

**Old Business - None**

**New Business - None**

Adjourned 7:41