

**Minutes of the Franklin County Humane Society Board of Directors
Zoom and In Person
June 23, 2022**

Board Members participating: Keith Ballard, Miche' Branscum, Leslie Driskell, Barbara Hayes, John Hibbard, Keeuna King, Brian Logan, Sam Marcus, Steve Middleton, Ray Smith

Board Members not participating: Fred Deaton, Matt Freire, Leo Haggerty

Officers participating: Cheryl Broyles, Diana Taylor

Staff participating: Kerry Lowary, Jody Spaulding

Volunteers/Guests participating: Gae Broadwater, Bill Klier, Sharon Parrish

The meeting convened at 5:35 p.m. EDT.

President's Report (Sam Marcus)

- The May board meeting minutes were approved without objection on a motion by Ray Smith, seconded by Brian Logan.
- A contract for \$8,200 with Harrod & Associates for agreed upon procedures work was approved without objection on a motion by John Hibbard, seconded by Ray Smith. The amount is greater than the \$6,100 of last year's contract to account for a significant increase in the amount of work required.
- The payment of the city and county \$1 million commitments to the new shelter are expected to proceed as follows:
 - County -- \$100,000 a month for the next six months, beginning in July. The remaining \$400,000 presumably will be paid in January, but no paperwork has been available on that to date.
 - City – No paperwork has been available but the expectation is that the city will pay \$350,000 in July, \$350,000 in November and the balance of \$300,000 in January.
- Construction on the new shelter is going well. The next big steps involve installing the structural shell, followed by concrete roof panels. All walls are up.
- Sam Marcus will continue to handle matters related to the new shelter construction after he leaves the office of president. Without objection, the board approved the following authorization for this work:
 - The FCHS Board of Directors approves a motion by John Hibbard seconded by Ray Smith allowing Sam Marcus to serve as FCHS authorized representative for all matters pertaining to the new shelter construction, and new shelter naming rights and recognition and to serve in any other capacity requested and/or approved by Board President John Hibbard including interaction with staff as necessary to complete assigned or approved tasks provided such interaction does not interfere with normal staff duties or FCHS policies and procedures.

Shelter Manager's Report (Kerry Lowary)

- Shelter stats included as part of the record.
- The current census is 166 animals, an increase of about 40 from last month as a result of an influx of kittens. There are 113 cats and kittens; 33 of the kittens are being fostered. There are 53 dogs in the population; the longest-term dog resident of the shelter has been adopted.
- FCHS will help animal control with a seizure operation next week.
- More than 700 spay/neuter surgeries have been performed this year, not including TNR. There has been an increase in requests for spay/neuter for dogs.
- The truckload of food and supplies from Chewy is now anticipated in July.

- Dog adoptions continue to be down, although they have picked up recently. The shelter is out of space for housing dogs.
- Petco wants to have shelter animals in the store again.
- New board members are encouraged to visit the shelter for a tour and for information on how the new shelter will address the challenges of the current facility.

New Leash on Life

- Report included as part of record.
- Volunteer Sharon Parrish reported, in the absence of NLOL manager Terri Smith, that Lionel's birthday celebration raised \$2,000 for the new shelter.
- The report for the annual meeting, set for June 26, will include activities for 11 months since the June report will not have been finalized.

Treasurer's Report (Cheryl Broyles)

- Total assets in March were \$3,893,986.82. That compares to assets of \$2,666,856.94 in March 2021.
- On a motion by Ray Smith, seconded by Brian Logan, the March treasurer's report was approved without objection.

Capital Committee (John Hibbard)

- The reserve fund balance is \$133,108; the new building fund balance is \$1,627,347; the Myrna Mitchell account balance is \$208,322.
- Invoices were paid last month totaling \$600,000. Such payments will be the pattern going forward.

Finance Committee (Sam Marcus)

- A draft budget of more than \$600,000 has been prepared by the Finance Committee. (A copy is included as part of the record.)
- Budget features include:
 - Plans for a bourbon raffle to generate \$50,000; coupled with the Sanibel Island raffle, proceeds are projected to total \$54,000.
 - There has been a dramatic increase in New Leash on Life sales in the past 11 months; \$150,000 is being budgeted for this year.
 - Payroll has increased due to the need to hire and retain staff and the addition of a new position.
- On a motion by John Hibbard, seconded by Leslie Driskell, the budget was approved without objection.

Fundraising-Celebrity Waiters Dinner (Diana Taylor)

- The 10th Annual Gala's online auction was a success, raising nearly \$25,000, including the Sanibel Island raffle.
- The "special" waiters of shelter pets raised more than \$5,000 in tips.
- A calendar is being created featuring photographs of the pets; these will be sold at New Leash on Life to generate more gala-related income.

Program Coordinator's Report (Jody Spaulding)

- Report included as part of record.
- Activities have been extensive and included the various aspects of FCHS work.
- New volunteers are being recruited.

Membership

- Membership report submitted by Betsy Kennedy included as part of the record.
- FCHS has 516 members and 4,612 subscribers on Constant Contact who receive the e-newsletter every week.

TNR (Gae Broadwater)

- Report included as part of the record.
- Work is underway in the Adams Lane area to bring cats in for TNR surgery and services.

On a motion by Ray Smith, the board went into executive session at 6:37 p.m. The executive session concluded at 6:42 p.m. at which time the board approved, on a motion by Sam Marcus and seconded by Leslie Driskell, the salaries recommended for shelter manager Kerry Lowary and New Leash on Life manager Terri Smith.

The meeting adjourned at 6:43 p.m.